Software Evaluation Process

**IT Collateral**
- Project Plan
- Functional Area Questionnaires
- Industry Specific Requirements
- Vendor Long List

**Focus**
- Scope Document
- Requirements Gathering
- Company Specific Requirements Listing
- RFI/RFP
- Vendor Short List

**Prove**
- Demo Scenarios/Scripts
- Demos
- Demo Scoring
- Reference Checks
- Total Cost of Ownership
- Enhancement List

**Select**
- Vendor Scorecard
- Final Recommendation
- Contract Negotiations

**Key Deliverables**
- Issue and Risk Log
- Budget
- Project Plan
- Implementation Roadmap
- Technical Roadmap
- Data Roadmap

Enhancement List

Roadmap